

MINUTES OF THE MEETING OF BROADHEMPSTON PARISH COUNCIL
THURSDAY 13 OCTOBER 2016 AT BROADHEMPSTON VILLAGE HALL

Present: Cllrs Sutcliffe, Hoyle, Southwood, Isaacs, Stevens and Jones
 Cllr Dewhirst (DCC)

Apologies: Cllrs Dowson and Head
 Cllr Smith (TDC)

Also present: Rachel Avery (Clerk)
 6 members of the Public

No	Subject	Comments
1	The Chair will open the meeting and receive and approve any apologies.	Cllr Sutcliffe opened the meeting at 19.29. It was RESOLVED to APPROVE the apologies of Cllrs Dowson and Head.
2	To declare any interests arising at this meeting.	There were no interests declared.
	<i>The Council will adjourn for the following items:</i>	
3	<u>Public Question Time</u> : A period of 15 minutes will be allowed for members of the public to ask questions or make comment regarding the work of the Council or other items that affect Broadhempston.	Mr and Mrs Harvey were in attendance to discuss their boundary with the old Village Hall. He provided a brief history of the wall and its current status, which is partly dry stone wall, concrete wall, Devon hedge bank and an old privet hedge. The hedge bank has fallen into disrepair. Whilst cutting the hedge, he noticed that the bank is starting to erode and has gone up against the back wall of the Hall. There is a possibility that the hedge could collapse, which is a concern. Retention along that section of the boundary is important. The ownership of the hedge lies with the Hall and is full of wildlife. He raised concerns that the hedge may be removed. Planners may be written to regarding concerns and they may remove the boundary rights of a potential buyer and make it a planning condition as part of the application. He explained that the situation is clearly not straight forward and a meeting with the Parish Council would be gratefully received. Cllr Sutcliffe recommended that the agent, once appointed, should be informed of this issue. The Parish Council could also inform the solicitors of these concerns. Marion Ryder had received a letter about the footpath across the allotment field, as an allotment holder, which she expressed concerns about. Cllr Jones explained that a parent had asked about the School using a path across the allotment due to the road being so dangerous. The path would go through the entrance gate and along the hedge, with a gate possibly through the hedge. Concerns were raised over a public footpath across the allotment field, due to security. It was requested that the allotment holders be invited to attend a meeting should this issue progress any further. It was asked whether the Parish Council are any further with the reinstatement of parking spaces in Church Hill Cottages car park. It was NOTED that further information is awaited.
	<u>County and District Councillors' Reports</u>	District and County Councillor reports for part of the minutes.
	<i>The Council will convene to conduct the following business:</i>	
4	Approval to consider, amend as agreed by the Council and approve the minutes of the following: 08 September 2016	It was RESOLVED to APPROVE the minutes. It was NOTED that the Chair would sign these at the next meeting.

5	<p>16/02572/FUL Alterations to out building for use as granny annexe (Houndhead House, Houndhead/Mr and Mrs Parslow)</p> <p>16/01990/FUL Demolition of conservatory and erection of two storey extension and single storey extension to rear (1 Kiln Cottages, Broadhempston/Mr and Mrs Thame)</p> <p>Parish Council plans to view planning applications with the cease of paper copies from TDC.</p>	<p>Cllr Jones expressed concerns over the answers to some of the CIL questionnaire, which should be brought to the Planning Officer's attention. She also raised concerns over the statement of being a self-builder, but it was NOTED that this occurs often. County Cllr Dewhirst explained that there are time restraints relating to selling the property if the application is a self-build</p> <p>Cllr Stevens PROPOSED no objection. This was SECONDED by Cllr Isaacs and APPROVED.</p> <p>Cllr Isaacs PROPOSED no objection, subject to there being no loss of light to neighbouring properties. This was SECONDED by Cllr Stevens and APPROVED.</p> <p>It was NOTED that the Clerk has emailed Broadhempston Society to ask to borrow a projector.</p>
6	Kings Close Field.	<p>It was NOTED that there is one vacant house, now available to let through Devon Home Choice. It was requested that the Clerk would contact Teign Housing to ensure that the allocation policy will be adhered to. Action: Clerk to contact Teign Housing.</p> <p>Cllr Sutcliffe explained that David Heath has stepped down as Chair of the Village Hall and Playing Field Committee, with Peter Sheridan taking over. He wished to extend thanks to David Heath for his hard work in the development of the new Hall. Action: Clerk to write letter of thanks.</p>
7	<p>Sale of Village Hall:</p> <ul style="list-style-type: none"> • To approve an auctioneer/estate agent for the sale of the Hall • To note and discuss the letter from neighbours regarding wall boundary 	<p>The quotes for the sale of the hall were considered. Cllr Isaacs PROPOSED that Sawdye and Harris be appointed, should they match the commission rate quoted by others. This was SECONDED by Stevens and APPROVED.</p> <p>This item was discussed in public question time.</p>
8	<p>Small Playing Field:</p> <ul style="list-style-type: none"> • Play equipment 	<p>It was NOTED that the Clerk had ordered the spare parts for the play equipment and new signs for the gates.</p> <p>Cllr Sutcliffe explained that the hedge will be cut when the contractor is next in the Village.</p> <p>It was NOTED that some wire has been installed around the table tennis table. This may not be robust enough, but two sheets of ply wood could be added to the metal fence. This would also act as wind brake around the table. It was AGREED that this issue will be monitored.</p> <p>The welding on the target wall requires fitting, but there may be a relatively large cost involved in this. It was NOTED that the hole could be quite dangerous. Cllr Isaacs asked whether the cost would be greater to do a whole section of the mesh. It was AGREED that further information on the costs of this work would be obtained.</p>
9	Headlands.	<p>A sub-committee meeting had been held, and it had been very productive. It has been decided that an online questionnaire would be created and added to the website. People can provide their email address on a form at the shop or on the website to express an interest. Details of this will be in parish magazine.</p> <p>It has been agreed that any equipment will be kept in proportion to the size of the Village and facilities already in place should be utilised as much as possible. There are funding avenues for tennis and football clubs to use, which should be explored.</p>

10	Devon Air Ambulance landing site.	<p>Cllr Hoyle explained that he had met with Steve Jones, who has handed over a lot of information.</p> <p>There seem to be three options; scaffolding on the roof of the club house for lighting, posts to the side of the club house, and attaching a post to the container. Costs would be the region of £5500, but this could be reduced if local builders are used. It was NOTED that the ownership of the containers would be found out, however there were concerns over what would happen if the containers were to move. It was also suggested that there is no planning permission for those containers.</p> <p>Cllr Jones explained that fundraising will be required for this and for any new equipment at Headlands. She recommended that she and Cllr Hoyle work in tandem, to ensure that there is no competition. It was suggested that Cllr Hoyle discuss this with the new Headlands Committee. Action: Cllr Hoyle to contact David Heath.</p>
11	To consider the implementation of a speed limit in the Village.	<p>The letter received in support of the speed limit was NOTED. Cllr Sutcliffe had received a further letter of support for another resident. It was NOTED that the Neighbourhood Highway Officer thinks that the best way to move forward is to submit Broadhempston through the SCARF (Speed Complaint Action Review Forum) process. This is a joint procedure between DCC and Devon & Cornwall Police to investigate complaints of speed in a consistent manner and to coordinate a joint response.</p> <p>The first step in this process is highlighting locations of concern where speed data can be gathered. Once this data is collected it can be put forward to the Review Forum and relevant recommendations will be made. This can range from no intervention to increased education or enforcement, to the introduction/reduction of speed limits.</p> <p>The following locations were agreed:</p> <ul style="list-style-type: none"> • Road from Waterford Cross to Post Office, from 8.30-9.00 • Vicarage Hill to No Place Hill, from 10.00-15.00 • No Place Hill to Waterford Cross, at any time of the day • Lee Cross to Old Smithy, at any time of the day but especially 16.30-17.30 <p>Cllr Dewhirst explained that this is an incredibly long process, and it could take years to deal with this matter.</p> <p>Cllr Jones explained that a tractor almost knocked her and her daughter over twice within five minutes with such dangerous driving. Cllr Sutcliffe explained that there is intensive farm work twice a year and a contractor is used to help the farmer, who has been informed of this serious issue. Cllr Dewhirst explained that if registration numbers are obtained, PCSO's will endeavour to speak to perpetrators.</p>
12	Christmas tree.	Cllr Sutcliffe explained that a tree is available from Peter Crotty. It was RESOLVED that the Council would obtain this tree for December and thanks were extended to Mr Crotty.
13	Village skip service.	It was RESOVLED that the Council would supply a skip in November.
14	Surface water in the Village Square.	Cllr Sutcliffe has contact SWW, who have investigated this issue. They claim that there is not a leak. Cllr Jones suggested that the work at the pub coincides with this water's presence. Cllr Dewhirst explained that DCC have been requested to look at this as soon as possible.
15	To note and comment on the electoral review of Teignbridge.	It was NOTED that the Parish Council would not make any comments.
16	Parish Council website.	It was NOTED that the Clerk would endeavour to add items to the website when possible.

		Cllr Jones has continued to add items to the website. It was AGREED that a poster advertising the new website would be put in the Shop and Parish notice board.
17	Defibrillator.	It was NOTED that the Clerk had ordered the defibrillator. It was £100 more expensive at quotation than originally expected. It is likely to be added to the Monks Retreat wall in the porch, but electricity power must be investigated.
18	To consider a new car park in the Village.	It was NOTED that this item has progressed no further yet. Cllr Dewhirst explained that the verge towards Headlands is owned by the County Council and if the Parish Council wished to take control of it, this would be a viable option. Action: Cllrs Hoyle and Stevens to view site and report back to next meeting.
19	Finance: <ul style="list-style-type: none"> • Accounts for payment • Bank mandate 	It was RESOLVED to APPROVE accounts for payment. It was NOTED that outstanding forms should be submitted to the Clerk as soon as possible.
20	Allotments.	Concerns over the allotment path were NOTED. It was RESOLVED that a footpath through the allotment field would not be pursued at the moment. Cllr Jones explained that a lot of the allotments are in a terrible state. It was NOTED that there is a further vacant allotment and there are 7 plots available.
21	Councillors Reports: to hear reports from Councillors on highways or other matters where action can be authorised by the Council without prior notice through the next Agenda).	It was NOTED that DCC Highways Conference would take place in Buckfastleigh on 16 November. Action: Clerk and Cllr Southwood to attend. It was NOTED that DCC's Road Warden Scheme and associated Chapter 8 training should be considered. Action: agenda item for November. Cllr Sutcliffe explained that the wreath for remembrance Sunday has been purchased. It was NOTED that Cllr Sutcliffe will lay the wreath on behalf of the Parish Council.
22	Clerks Report.	DALC AGM and Conference.
23	Correspondence received.	DALC annual report, Clerk and Councils Direct
24	To consider a change of date for the December meeting.	It was RESOLVED that the December meeting would take place on the 12 th , in the meeting room of the Village Hall, at 19.30.
25	To note the date of the next meeting: Thursday 10 November 2016.	This was NOTED.