

MINUTES OF THE MEETING OF BROADHEMPSTON PARISH COUNCIL
THURSDAY 12 MAY 2016 AT BROADHEMPSTON VILLAGE HALL

Present: Cllrs Sutcliffe (Chair), Isaacs, Jones, Southwood and Stevens
 Cllr Dewhirst (DCC)

Apologies: Cllrs Head and Isaacs
 Cllr Smith (TDC)

Also present: Rachel Avery (Clerk), 10 members of the Public

| No | Subject | Comments |
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| 1 | The Chairman will open the meeting and receive and approve any apologies. | Cllr Sutcliffe opened the meeting at 19.28. It was RESOLVED to APPROVE the apologies of Cllrs Head and Isaacs. It was NOTED that Joanne Radford, Clerk to the Parish Council from the mid-1990's to mid-2000's, had passed away. |
| 2 | To declare any interests arising at this meeting. | There were no interests declared. |
| | <i>The Council will adjourn for the following items:</i> | |
| 3 | <p><u>Public Question Time:</u> A period of 15 minutes will be allowed for members of the public to ask questions or make comment regarding the work of the Council or other items that affect Broadhempston.</p> <p><u>County and District Councillors' Reports</u></p> | <p>Marian Rudd (BRA) explained that she was unable to stay for the APM, but wished to highlight Bill Norton's work on the conservation area. If a Neighbourhood Plan moves forwards, the up-to-date conservation area should be in place.</p> <p>It was NOTED that a Neighbourhood Plan can be supported by the Parish Council, but must be driven by members of the Public.</p> <p>Cllr Stevens PROPOSED that the conservation area should be in place, and a letter should be sent to TDC regarding this. Action: Clerk to write to TDC.</p> <p>Steve Jones explained that he had been in conversation with the Devon Air Ambulance, who are looking for sites to land in the area. They require two or three sights in the Parish which need to be approximately 50mx50m, on flat, open land. Access to roads and lighting is also required. Devon Air Ambulance can supply lighting (for night flights) but this needs to be funded by the Village. Headlands is an obvious place. David Heath gave permission for the site to be viewed, and Steve Jones would liaise with the VHPFT. It was NOTED that Steve Jones would look at this and come back to Parish Council and would consider further sites.</p> <p>It was NOTED that the Parish Council would look into the relining of the car park.</p> <p>Huw David was in attendance to discuss the ongoing parking issues at Lower Well, which have got dramatically worse in the last 12-24 months. His email to the Parish Council had been received and noted. Parking at the junction of Lower Well is very dangerous and there are concealed driveways, which are difficult at access with parked cars there. Damage to properties has also occurred. A no parking sign should be added to the wall at Lower Well.</p> <p>It was NOTED that DCC and the Police have been informed of the issues. It was NOTED that a car park is required at top of Village.</p> <p>Cllr Dewhirst's report forms part of the minutes.</p> <p>Cllr Dewhirst also explained that he wished to provide a defibrillator to the Village through his County Councillor funding. The Council thanked him for this offer and would like to take him up on this. Action: agenda item for June.</p> |
| | <i>The Council will convene to conduct the following business:</i> | |

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| 4 | Approval to consider, amend as agreed by the Council and approve the minutes of the following: 14 April 2016 | It was RESOLVED to APPROVE the minutes. |
| 5 | Planning. | Cllr Head had received a complaint regarding recent developments in the field opposite the Chapel and next door to Chapel Cottage. It appears the land owner is creating a logging business adjacent to residential property and is using the area to store several large items. Due to the locality of the site, it is affecting residents visually and is causing noise nuisance created by the increasingly frequent chainsaw and splitter operations. Action: Clerk to write to TDC. |
| 6 | Kings Close Field. | It was NOTED that the car park requires re-marking, and the Council would find out if the contract included this. |
| 7 | Sale of Village Hall. | It was NOTED that a further bat survey is required. TDC have requested that a four-day observation survey take place to see if bats are in residence. This survey would cost approx. £800 and Cllr Head is looking into this. |
| 8 | Small Playing Field: <ul style="list-style-type: none"> • Play equipment | <p>Cllr Jones explained that the blue surfacing was available at the same lower price. She suggested that the blue could be used around the roundabout. It was NOTED that any further colour choices would be decided by Cllr Jones.</p> <p>She explained that further soft surfacing was required under the old climbing frame. Cllr Stevens explained that he would not support this work if it was to be in keeping with the new surfacing, but would do if this work was required as part of ongoing maintenance.</p> <p>It was NOTED that the tiles under the old frame were unsatisfactory. Cllr Dowson expressed concerns over the Parish Council's priorities. The Village Youth Club requires support desperately.</p> <p>Cllr Jones explained that the park is available all of the time to all ages. Cllr Sutcliffe also reminded the Parish Council that most of the money being spent was \$106 money.</p> <p>It was NOTED that work would not commence until 23 May and the park may be closed for a week. Action: Clerk to inform the School that access to the hard surface only would be available.</p> <p>Cllr Jones recommended that signs for the new equipment should be created. Action: Clerk to obtain quotes.</p> <p>It was also NOTED that fencing for the gated entrance was required. It was NOTED that this would be installed by Roger Southwood.</p> <p>The concrete for the table tennis table will also be laid at the same time. The recommended area for the table is 5.1mx3.3m. It was NOTED that the concrete would need to be transported to the corner of the park. It was NOTED that Cllr Sutcliffe would look into the hire of a dumper.</p> <p>It was NOTED that the monkey bars require attention. Action: Cllr Sutcliffe to look into this and contact John Read.</p> <p>It was NOTED that the mesh on the hardstanding has been damaged. Action: Cllr Sutcliffe to look into this and organise repair.</p> <p>The School had asked about the tree stump, but it was NOTED that it will stay in its current position.</p> <p>The grass also required cutting. Action: Clerk to contact Paul Cary.</p> |
| 9 | Headlands. | <p>There was nothing to report. The VHPFT are still intending to set up sub-committees for the Hall and Headlands.</p> <p>It was NOTED that John Reade has the train (play equipment) that was removed from the School. This could go to Headlands or the CLT project. Action: Cllr Dowson to liaise with John Reade.</p> |
| 10 | Devon Air Ambulance landing site. | There was nothing further to discuss. |

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| 11 | To consider the implementation of a speed limit in the Village. | It was NOTED that there is a petition in the Shop. There is already a page full of signatures without advertising, which is encouraging. Cllr Jones would approach the School next week. She asked about School signs, as there aren't any in the Village. Action: Cllr Dewhirst to look into. |
| 12 | Parish Council website. | It was NOTED that the Clerk and Cllr Jones had met with Mark Spicer. He was going to look at the requests made with a view to go live soon. |
| 13 | Annual Parish Meeting. | It was NOTED that the Parish Council should make this meeting more of an event next year. Action: agenda item for later in the year. Cllr Hoyle suggested that the Parish Council have a stall at the fete. This was NOTED. |
| 14 | To discuss any issues that the Parish Council wish to raise to TDC's Chief Executive. | There was nothing further to discuss. |
| 15 | Finance: <ul style="list-style-type: none"> Accounts for payment Grant for Youth Club Bank mandate | <p>It was RESOLVED to APPROVE accounts for payment.</p> <p><i>Standing orders were suspended.</i></p> <p>Johnny Scott explained that he had written to the Parish Council regarding a grant. He was approached by the VHPFT to consider the running of a pilot youth provision. This consisted of 6 sessions on a trial basis. This was really successful with between 20 and 35 children attending each session.</p> <p>The aim of the youth club is to provide year 6 to year 11 (10-16) a place to come and meet and socialise. The new Hall is an amazing resource. Physical, healthy activities are put on at each session.</p> <p>He explained that he had been a manager for a Local Authority Youth Service for 17 years. He wants to listen to young people, involve them and offer something that is different to what is at home. This makes them feel included and valued. The new Hall facility is for them as much as anyone.</p> <p>He is currently looking at setting up a management committee. Extra funding is required for insurance, hall rent and resources. Running costs are around £1000 per year. Insurance is £150, rent is £450 and resources are required. Any funding would be gratefully received. Some income from payment on the door by those attending. It was RESOLVED that in principal, the Parish Council would support the Youth Club.</p> <p>It was suggested that a breakdown be provided to the Parish Council for the next meeting. Action: agenda item for June.</p> |
| 16 | Allotments. | <p>It was NOTED that work to the right hand sided allotments has been done. An allotment is now free. Action: Cllr Head or Sutcliffe to meet prospective allotment holder.</p> <p>It was NOTED that wall is collapsing and repairs may be required.</p> |
| 17 | Councillors Reports: to hear reports from Councillors on highways or other matters where action can be authorised by the Council without prior notice through the next Agenda). | <p>Sign at Lower Well. Cllr Jones PROPOSED that a no parking sign for Lower Well be purchased. This was SECONDED by Cllr Stevens SECONDED and APPROVED. Action: Clerk to order sign.</p> <p>It was NOTED that the Parish Council is supportive of a PCSO coming to the Village regarding the issue of obstructive parking.</p> <p>Cllr Sutcliffe requested that Cllr Dewhirst report Blackwell Lane to DCC. The field below is lower than road; the fence has collapsed and the road is in a bad way. The lane is used heavily by agricultural vehicles. Action: Cllr Dewhirst/Clerk to report to DCC.</p> |
| 18 | Clerks Report. | Boundary Commission changes to TDC. Action: Agenda item for June. |
| 19 | Correspondence received. | Clerks and Councils Direct. |
| 20 | To note the date of the next meeting: Thursday 09 June 2016. | This was NOTED. The meeting was closed at 21.34. |