

MINUTES OF THE MEETING OF BROADHEMPSTON PARISH COUNCIL
THURSDAY 08 MARCH 2018 AT BROADHEMPSTON VILLAGE HALL

Present: Cllrs Sutcliffe (Chair), Dowson, Head, Hoyle, Isaacs, Southwood and Stevens
 District Cllr Dennis Smith

Apologies: County Cllr Stuart Barker

Also present: Rachel Avery (Clerk)
 4 members of the Public

No	Subject	Comments
1	The Chair will open the meeting and receive and approve any apologies.	Cllr Sutcliffe opened the meeting at 19.31. There were no apologies. Cllr Sutcliffe led those present in a moments' silence to remember past colleagues Messrs Bill Norton and Peter Pitts. The Parish Council expressed their appreciation for the work that both men had undertaken as Parish Councillors. The Parish Council also remembered Mrs Marlene Beer, wife of past councillor Mr Keith Beer. The Parish Councillor sends its condolences to members of their families.
2	To declare any interests arising at this meeting.	There were no interests declared.
3	To note that there was no request for an election for the vacancy Council seat and that the Council can now fill by co-option.	It was NOTED that the clerk had not received any expressions of interest from members of the public. Cllr Sutcliffe suggested that there may be two interested parties and he would contact them.
<i>The Council will adjourn for the following items:</i>		
4	<u>Public Question Time:</u> A period of 15 minutes will be allowed for members of the public to ask questions or make comment regarding the work of the Council or other items that affect Broadhempston. <u>County and District Councillors' Reports</u>	Stuart Burgess explained that he was in attendance to answers any questions regarding the grant request from the Village Archive. Lloyd Howle and Bev Hinkley were in attendance representing the Shop management committee, who are seeking a further £5000 in addition to the £10000 loan already offered by the Parish Council. All other funds are in place, but the increased loan facility will help with the timings of the projects' VAT bill. District Cllr Smiths' reports forms part of the minutes. It was NOTED that the Public Spaces Protection Order is likely to be in place soon, and dog owners could be heavily fined for not picking up after their dog. It was suggested that the issue of bins be an agenda item for April. In County Cllr Barkers' absence, the clerk reported that he has provided a grant of £2500 to the shop. The DCC final budget has been set at 4.9%; 1.9% for general council services and 3% ring fenced for adult social care. The budget increase means that adult care will receive an extra 6% and children's services an additional 5%. The highways budget has a small decrease but an additional £6m from the pothole fund will see some resurfacing on unclassified roads. This means that highways have effectively received an increase.
<i>The Council will convene to conduct the following business:</i>		
5	Approval to consider, amend as agreed by the Council and approve the minutes of the following: 08 February 2018	It was RESOLVED to APPROVE the minutes.
6	Neighbourhood Plan.	It was NOTED that TDC will be holding a Local Plan review event on Tuesday 10 April and Wednesday 11 April. It was suggested that Jane Parsons and Andrew Pooley attend, due to their expression of interest

		in working on the Neighbourhood Plan. It was NOTED that the clerk would circulate this information to them and councillors.
7	<p>Grant and loan offers:</p> <ul style="list-style-type: none"> • Update • Village Archive request for a grant 	<p>It was NOTED that an additional £5000 loan to the community shop had been requested as noted in public question time. It was NOTED that the terms would remain, with the interest rate at 3% and the loan being repaid over 10 years.</p> <p>Cllr Head PROPOSED that the loan be increased under the same terms. This was SECONDED by Cllr Stevens and APPROVED. Action: Clerk to amend loan offer and agreement and circulate.</p> <p><i>Standing orders were suspended</i></p> <p>It was NOTED that the estimated cost of the Village Archive's project stands at £4350.</p> <p>Stuart Burgess explained that the estimated costs include everything required to preserve what the archive holds. It would allow for archive documentation to be available and would leave the village with something for the future.</p> <p><i>Standing orders were reinstated.</i></p> <p>It was AGREED that the Parish Council supports this initiative, but there were concerns raised regarding the use of the Village Hall money to fund this. It was AGREED that the clerk would investigate how the Parish Council could support this. Action: Agenda item for April.</p>
8	<p>Outstanding DCC items:</p> <ul style="list-style-type: none"> • Parking restrictions near small playing field • Car parking area • Resurfacing of square • Village speed limit 	<p>It was NOTED that due to the recent bad weather, DCC have been unable to progress with this issue. Action: Agenda item for April.</p> <p>It was NOTED that the clerk has been unable to find a suitable contractor to quote for the work. It was NOTED that she would approach DCC contractor Skanska.</p> <p>There was nothing further to report.</p> <p>There was nothing further to report.</p>
9	Small playing field.	The clerk had obtained three quotes for the resurfacing around the fort, which had been circulated prior to the meeting. It was RESOLVED that TK Play would be requested to undertake the work, subject to a meeting onsite and confirmation of matching colours with the existing surfacing.
10	Headlands.	There was nothing further to report.
11	Devon Air Ambulance landing site.	Cllr Hoyle reported that TDC are minded to approve the application with varying planning conditions, further to concerns raised by Environmental Health. Cllr Hoyle has emailed the planning officer and is awaiting an update following dialogue between TDC and DAA, as there is a condition regarding light pollution that doesn't fit with DAA's policy.
12	Information to Parish Council regarding letting of homes at Kings Close Field.	<p>Cllr Head reported that he had been in correspondence with Teign Housing, further to concerns raised over the letting of the homes. The local lettings plan he has circulated to councillors will supersede the S106 agreement that was previously in place. There are two items that have now been changed requiring:</p> <ul style="list-style-type: none"> • that applicants must have resided in the village for five years or have a relative living in the village. Should there be nobody eligible to bid on that basis, a shorter period of time for a local connection can be stipulated • consultation with the Parish Council regarding lettings. <p>The acceptance of these two amendments was PROPOSED by Cllr Dowson. This was SECONDED by Cllr Isaacs and APPROVED.</p> <p>It was NOTED that a vacancy will be advertised on Devon Home Choice to all and local connections will be assessed afterwards.</p> <p>Thanks were extended to Cllr Head for dealing with this issue.</p>

		It was NOTED that there is likely to be a house available soon, and this would be added to the Parish News. It was NOTED that the clerk would send an invoice for the next annual rent payment.
13	Defibrillator and lighting to entrance of Village Hall.	Cllr Sutcliffe explained that there was an incident in February with the use of the defibrillator. There was an issue with obtaining the code from the 999 call operator and the lighting at the entrance to the Village Hall was poor. It was NOTED that the clerk has been in touch with Justin Sharples (SWA Community Responder Officer) and he has confirmed that there are no issues with the code or the computer system. He has contacted the family. It was NOTED that the Trust have also put new lighting in the entrance.
14	Annual Parish Meeting.	It was AGREED that the Annual Parish Meeting would take place on Saturday 28 April, subject to hall availability from 14.00-16.00. Suggestions for topics included the Neighbourhood Plan and the defibrillator. Action: Agenda item for April.
15	Finance: <ul style="list-style-type: none"> • To approve accounts for payment • Investment of Village Hall money 	It was RESOLVED to APPROVE accounts for payment. It was NOTED that the clerk would confirm the amount of money to be invested, and this would be approved by email.
16	Allotments.	The clerk had received no replies to her recent letters to tenants. It was NOTED that the hedge had been cut as requested. It was suggested that a banner advertising vacant allotments be purchased. Action: Clerk to obtain quote.
17	Councillors Reports: to hear reports from Councillors on highways or other matters where action can be authorised by the Council without prior notice through the next Agenda.	Cllr Sutcliffe suggested that there is a requirement to review the snow warden scheme. Action: Agenda item for April. Cllr Southwood had received concerns from parishioners regarding the overgrown hedge at No Place Hill. It was NOTED that the property is White Haven. Action: Clerk to contact White Haven and DCC.
18	Clerks Report.	There was nothing to report.
19	To note any correspondence received.	DCC are undertaking a traffic sensitive street review, which is open for comments online. Councillors can submit views individually.
20	To note the date of the next meeting: Thursday 12 April 2018.	This was NOTED. The meeting was closed at 21.03.