## MINUTES OF THE MEETING OF BROADHEMPSTON PARISH COUNCIL THURSDAY 10 OCTOBER 2019 AT BROADHEMPSTON VILLAGE HALL

Present: Cllrs Dowson (Chair), Goddard, Head, Hughes, Sutcliffe, Widger and Wright

Apologies: Cllrs Isaacs

Also present: Rachel Avery (Clerk)

2 members of the Public

No	Subject	Comments
1	The Chair will open the meeting and receive and	Cllr Dowson opened the meeting at 19.30. It was RESOLVED to
	approve any apologies.	APPROVE the apologies of Cllr Isaacs.
2	To declare any interests arising at this meeting.	There were no interests declared.
	The Council will adjourn for the following items:	
3	Public Question Time: A period of 15 minutes will be allowed for members of the public to ask questions or make comment regarding the work of the Council or other items that affect Broadhempston.  County and District Councillors' Reports	The council was reminded that they need to the look at the metal irons in Church Hill Cottages car park, which are now very prominent and are a health and safety issue. It was NOTED that they require digging out properly and Cllr Widger would assess the issue. Action: Cllr Widger to report back to council as soon as possible.  County Councillor Hughes' report forms part of the minutes. It was RESOLVED that the council would write to District Cllr Daws regarding his non-attendance.
	The Council will convene to conduct the following business:	20. 1. 0
4	Approval to consider, amend as agreed by the Council and approve the minutes of the following:	
	11 September 2019	It was RESOLVED to APPROVE the minutes.
5	To consider the following planning applications: 19/01399/FUL Construction of dwelling in garden and shed & refurbishment of garage in adjacent land (Chapel Cottage, Broadhempston) 19/01400/LBC Refurbishment of garage (Chapel Cottage, Broadhempston) 19/01704/FUL Construction of two storey extension, porch and outbuilding (Green Haven, Houndhead)	Cllr Head PROPOSED REFUSAL of the applications, based on overdevelopment of the site, its proximity to the historic Grade I listed church and the loss of ancient orchard. This was SECONDED by Cllr Sutcliffe and APPROVED (7:0).  Cllr Sutcliffe PROPOSED NO OBJECTION. This was SECONDED by Cllr Goddard and APPROVED (7:0).  Concerns were raised regarding work taking place at Ashwick House which may not have had appropriate planning permission. <i>Action: Clerk to contact TDC.</i>
6	Neighbourhood Plan Update.	Cllr Wright reported that a meeting had taken place in September, but there are not enough people attending to hold a meeting of the core steering group. An informal meeting will place on Tuesday 15 October 2019 in the hope of finding more people to join the steering group.
7	Small Playing Field.	A request had been received from a resident to remove the bottom basketball hoop to allow their son to use the top hoop. As the school had agreed, the parish council confirmed no issue and it was RESOLVED that the bottom hoop would be removed by the resident and stored by the parish council.  It was NOTED that the bench would be fixed, but John Reade was very disappointed that it had been vandalised. It was suggested that the young people using the small playing field for skateboarding and BMX-ing are not allowed to go to Headlands alone.  It was NOTED that the gate between the village hall and the small playing field is broken. Cllr Sutcliffe would attempt to fix it, but if he is

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		unable, it was RESOLVED that he would contact Roger Southwood to fix
		a new gate.
		Cllr Sutcliffe requested that Simon Birbeck be requested to cut the
		hedge. Action: Clerk to contact contractor.
		It was NOTED that the ash tree in the corner of the small playing field
		has ash die back and would require assessment. Action: Clerk to contact
		TDC tree officer and Cllr Widger to speak to landowner.
8	Headlands.	Cllr Sutcliffe reported that the water usage at the allotments has been
		discussed by the CIO. They have been paying for water use for both
		Headlands and the allotments, and there is an increase in the cost
		during the summer months. It has been requested that this increased
		cost be further discussed when their grant application is considered.
		Cllr Dowson stated that he would prefer for a water meter to be added
		to the allotment site. Action: Agenda item for November.
		It was NOTED that the mini ramp is well used. The proposed exercise
		stations will be considered next, along with the refurbishment of the
		pavilion.
		The decision to allow dogs at Headlands has now increased its usage,
		which is positive, and people have generally been very responsible.
9	Kings Close Field:	Which is positive, and people have generally seem very responsible.
	Teign Housing lease and S106 variation	There was nothing further to report.
10	Long service/recognition awards.	Cllr Dowson reported that the council could offer 'Freeman of the
10	Long service/recognition awards.	Parish', rather than individual recognitions. It was NOTED that
		guidelines on this were required. <b>Action: Clerk to investigate. Agenda</b>
		item for November.
11	Climate Emergency update.	It was NOTED that the Highway Officer had confirmed that the triangle
11	Climate Emergency update.	at Houndhead would not be suitable for wildflowers due to visibility. It
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		was suggested that the verges at Lomans Farm or at Easterways may be
		appropriate.
		It was NOTED that the planting of two oak trees at Headlands has been
		agreed and there has been a suggestion for wildflowers too.
		Cllr Hughes had subscribed to emails from Action on Climate,
		Teignbridge. It was NOTED that the clerk also subscribed to these emails
		and had expressed an interest in a meeting for clerks to discuss ways
		that parish councils can support their declarations of climate
		emergency.
		Cllr Wright reported that he and Cllr Dowson had worked on the idea of
		a forum for the village, which anybody can contribute to. It is hoped
		that the forum will be live on the village website by the end of next
		week.
12	Village litter picking event.	It was NOTED that the village litter pick will take place on Sunday 13
		October, starting at 10.00 in the village hall car park.
13	Community Orchard Update.	Cllr Wright reported that he, John Hoyle, Peter Stevens and Jane
		Collings had met last week. The grass will be cut on Saturday 12 October
		at 09.30, any help with raking and wheelbarrowing would be gratefully
		received.
		It was NOTED that planting would take place on 28/29/30 November.
		It was NOTED that the hedge requires cutting on the allotment lane
		side. Action: Cllr Widger to cut hedge.
		Monetary donations are being collected.
		Feedback has suggested that people didn't know about the community
		orchard and it is important that website becomes the first port of call
		for information.
14	To consider the creation of a Parish Council logo.	It was NOTED that Cllr Goddard would contact a resident in the village
		regarding the creation of a logo.
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15	Meeting accessibility.	Cllr Dowson explained that there is a difficulty with involving people in parish council business and can understand why people don't come to meetings. He PROPOSED that the Parish Council attempts a Facebook Live broadcast, which would make meetings available to people who are unable to attend meetings. Cllr Sutcliffe SECONDED the proposal and it was RESOLVED that this would be trialled in November.
16	• To agree accounts for payment • Community shop loan  • Grant application update 2019/20	It was RESOLVED to APPROVE accounts for payment.  CIIr Head expressed concerns regarding the community shop loan. His understanding of a pledge is that you make the payment if in a position to do so. CIIr Sutcliffer reported that the loan repayment pledge has almost been completed by the shop to the village hall. CIIr Dowson stated that there was a personal loan of £4000 and £2000 to the village hall. CIIr Head stated that from the shop's point of view, it seems inappropriate to make payments if they do not have money to do so.  CIIr Hughes suggested that she understood that the reason for the loan was for their contingency plans.  CIIr Dowson stated that he felt that the shop needed a loan, however CIIr Sutcliffe felt that the loan was requested in order to keep a reserve rather than because they needed it for day-to-day running costs.  CIIr Head asked if the CIO would be willing to wait for the funds, however CIIr Sutcliffe assumed that they had debtors too. CIIr Sutcliffe provided a brief overview of the relationship between the parish council and the CIO, previously the Trust.  CIIr Wright suggested that he would prefer to see the hall making money, with the parish council supporting specific projects.  CIIr Dowson suggested that the shop committee is responsible for its own remit and taking the additional responsibility of the pledge seems inappropriate; CIIr Sutcliffe suggested that the shop committee may agree with that statement.  CIIr Hughes stated that the parish council has already agreed to provide this loan and she did not agree with redacting the offer which supports the whole community.  CIIr Head PROPOSED that the parish council contact the shop regarding a delay on the payment of the pledge. This was SECONDED by CIIr Goddard and APPROVED (4:1:2).  It was NOTED that three grant applications had been received and the deadline for grant applications is Friday 25 October.  It was RESOLVED that a strategic finance meeting would commence at
	To agree a date for a strategic finance meeting	18.30, prior to the usual November meeting.
17 18	Allotment water supply.  Councillors Reports: to hear reports from Councillors on highways or other matters where action can be authorised by the Council without prior notice through the next Agenda.	There was nothing further to discuss.  CIIr Sutcliffe reported that a Christmas tree is required, and he requested permission to purchase one this year. It was NOTED that the clerk would ask the Christmas tree provider she uses in another village, but it was RESOLVED that CIIr Sutcliffe would purchase the tree if the clerk was unable to arrange.  CIIr Sutcliffe PROPOSED that CIIr Widger become the new snow warden. This was SECONDED by CIIr Wright and APPROVED. It was NOTED that the clerk would inform DCC and CIIr Sutcliffe would provide CIIr Widger with training.
19	Clerks report.	It was NOTED that Cllr Sutcliffe would attend the DALC AGM.
20	To note any correspondence received.	There was no further correspondence.
21	To note the date of the next meeting: Thursday 14 November 2019.	This was NOTED. The meeting was closed at 21.32.

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